Jessie Chan Memorial Award
Reference Form

To the student: Please assist the person completing your reference form by completing the information below. Ensure that your request for a letter of reference has been made within a reasonable period of time to permit your referee enough time to return a letter by the application deadline.

Applicant's Name: _____

Applicant's JIBC Student Number: _____

Referee's Name: _____

To the referee: The above named student is applying to the JIBC for an award that will support the costs of their tuition and other expenses for their JIBC program. Please provide information on the student's involvement and include how long you have known the student. Attach another page, if needed.

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Signature of referee

_____ Date _____

Reference Form Submission

Please return the completed form, plus any documentation, to one of the below:

Student Awards & Financial Aid Office
Justice Institute of British Columbia
715 McBride Boulevard
New Westminster BC V3L 5T4

Fax: 604.528.5653
Email: financialaid@jibc.ca