



Date: October 19, 2023

Competition: #23-96

APPLICATIONS ARE INVITED FOR THE FOLLOWING SESSIONAL FACULTY POSITION

**Diploma in Health Sciences (EMS)
ONLINE SESSIONAL INSTRUCTOR IN PHARMACOLOGY**

Position: Sessional Faculty - Diploma in Health Sciences (EMS) - Health Sciences Division,
Online (Asynchronous Course Facilitation)

Division: Health Sciences Division, School of Health, Community & Social Justice

Reporting To: Program Manager, Centre for Continuing Professional Health Education

Justice Institute of British Columbia:

The Justice Institute of British Columbia (JIBC) is a public, post-secondary institution that provides education and training to those who'll be there to support British Columbians and others around the world, when a life is at stake or when health, safety or property is in jeopardy. Work for JIBC and be a part of the big picture – supporting justice and public safety professionals at all stages of their careers in fields including law enforcement, firefighting, paramedicine, security and emergency management.

As a JIBC employee you'll play a role in our educational programming, which also includes complementary and related areas of study – from conflict resolution, mediation, leadership and counselling, to cybersecurity, business intelligence, and tactical criminal analysis – as well as applied research in the justice and public safety fields. Join our team and help us prepare JIBC graduates to contribute to safer communities and a more just society.

Position Summary:

Central to the success of the JIBC's vision of being a world leader in justice and public safety education are our instructional faculty. Experiential and applied learning can only occur if our faculty possess the practical and expert knowledge of field practitioners. In addition, they must also have and exhibit a firm understanding of teaching, learning, and adult education. JIBC faculty are the critical human component in ensuring JIBC learners experience a rich and meaningful education.

In support of the Diploma in Health Sciences (EMS) at the Justice Institute of British Columbia, the Health Sciences Division invites applications for a part-time sessional faculty position to facilitate **HLSC-2215 Pharmacology in the winter 2024 term commencing January 8, 2023 (online)**. HLSC-2215 runs for 14 weeks and is usually scheduled every other semester.

We intend to fill *one position* from this posting through a selection process that will include the submission and review of an application package (as outlined below), meeting via video conference for an interview with program staff, and reference checks.

HLSC-2215 Pharmacology – Course Description:

The pharmacology course is designed to allow health care professionals to build a comprehensive understanding of the principles of medical chemistry, the characteristics and uses of drugs, drug interactions, and common medication profiles. Students learn about the legal aspects of pharmacology, drug administration, and dosage calculations, and understand how drugs are used for special populations.

Primary Responsibilities:

- Working with program staff and instructional designers to review and update course content prior to delivery, including updating syllabus assignment deadlines in Blackboard, checking external reading/media links, setting up groups and discussion threads, etc.
- Delivering course content in keeping with the course outline and learning outcomes.
- Establishing an online classroom environment that is supportive to learning.
- Writing an announcement each week to let learners know about course activities and upcoming deadlines.
- Responding to learner emails and answering questions related to course content and assignments within 48 hours, ideally within 12-24 hours.
- Monitoring discussion boards and learner progress and addressing performance and participation problems throughout the semester, including the exam period.
- Facilitating learning by fostering interaction between learners and self, and learners with other learners in discussion forum and other course activities.
- Actively encouraging discussion, critical, and reflective thinking and helping learners make connections between theory and practice.
- Providing effective feedback on and marking/grading of assignments and maintaining Blackboard Grade Center (as appropriate),
- Being available to connect with learners by phone or online chat up to one hour per week (office hours and by appointment).
- Compliance with all relevant JIBC policies, procedures, and guidelines related to instruction as outlined in JIBC's Teaching Faculty Handbook.

Qualifications & Requirements:

- Bachelor's degree in a related discipline, Master's degree preferred;
- Two years documented online teaching/facilitation experience at the post-secondary level preferred;
- Completion of a post-secondary credential teaching and/or online course facilitation preferred; and
- Experience working in the field of health care preferred (paramedicine, nursing, or other allied health care).

Other Competencies Required:

- Effective written and oral communication skills;
- Excellent interpersonal skills;
- Ability to work cooperatively with diverse training and development teams;

- The ability to maintain effective working relationships with learners, program managers, sessional faculty, and program support staff;
- Excellent organizational and problem-solving skills with a proven ability to work under pressure while satisfying learner requests and applying relevant program and institutional policies, procedures, and guidelines; and
- Demonstrated proficiency at the intermediate level in Blackboard and Collaborate (or other similar learning management and video/audio conferencing applications), Microsoft Office applications, and web browser applications.
- Are familiar with Indigenization in post-secondary education and committed to providing equity in education to indigenous learners.

Rate of Pay: Pay listed below is the full amount for a 14 week semester and is dependent on number of students in class:

- 8-14 students = \$3,693.88
- 15-21 students = \$4,888.94
- 22-28 students = \$6,094.88

Posting Date: October 19, 2023

Closing Date: Open until filled

Please feel free to contact Elizabeth Williams at ewilliams@jibc.ca for more information about this position.

Please submit a resume/CV, cover letter and copies of academic credentials, quoting Competition #23-96 via email to hr@jibc.ca.

Justice Institute of British Columbia believes in creating accessible programming, workplaces and spaces that reflect the community we serve. Our desire is to continue to build an inclusive culture that encourages, supports, and celebrates the diverse voices of our employees and students and where everyone feels empowered to share their experiences and ideas.

We encourage applications from members of groups that have been marginalized on any grounds named under the B.C. Human Rights Code, including sex, sexual orientation, gender identity or expression, racialization, disability, political belief, religion, marital or family status, age, and/or a person of Indigenous ancestry.



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