



**Date:** September 15, 2023

**Competition:** 23-83

---

**APPLICATIONS ARE INVITED FOR THE FOLLOWING FULL-TIME REGULAR POSITION**

**Position:** Sessional Instructor, Live Fire - Otter Point Fire Training Center

**Division:** Fire & Safety Division- School of Public Safety

**Reporting To:** Program Director, Fire & Safety Division

---

**Justice Institute of British Columbia:**

The Justice Institute of British Columbia (JIBC) is a public, post-secondary institution that provides education and training to those who'll be there to support British Columbians and others around the world, when a life is at stake or when health, safety or property is in jeopardy. Work for JIBC and be a part of the big picture – supporting justice and public safety professionals at all stages of their careers in fields including law enforcement, firefighting, paramedicine, security and emergency management.

As a JIBC employee you'll play a role in our educational programming, which also includes complementary and related areas of study – from conflict resolution, mediation, leadership and counselling, to cybersecurity, business intelligence, and tactical criminal analysis – as well as applied research in the justice and public safety fields. Join our team and help us prepare JIBC graduates to contribute to safer communities and a more just society.

**Position Summary:**

The Fire & Safety Division (FSD) delivers superior public safety training using experienced and subject matter expert industry specialists, fire fighters/officers who instruct and evaluate in a variety of firefighting programs. Our instructors facilitate course delivery to the public, industry as well as to volunteer, composite, and career fire departments. FSD requires additional subject matter expert industry specialists, fire fighters/officers, from Vancouver Island to instruct at the Otter Point Fire Training Center, who are able to work as sessional instructors in delivering Live Fire training. The successful candidates will reflect the diversity of the fire service.

Sessional instructors are required in the following program areas:

- Live Fire 1 & 2

**Primary Responsibilities:**

- Teach/instruct JIBC Live Fire (1&2) Curriculum safely to students.
- Perform student evaluations.
- Provide written and verbal feedback to the students.
- Document student progress for student records.
- Convey training concerns from students to the Program Manager.
- Assist students with remediation, when required.

## Qualifications & Requirements:

Candidates applying for these positions will have an established reputation and proven record in the emergency service industry, including the skills and abilities necessary to instruct the curriculum. Candidates are required to have recognized training and educational credentials equivalent to one level above the content area. A suitable combination of education and experience may be considered. Candidates must also meet the following requirements:

- NFPA 1001 Firefighter Level II- JIBC certified (ProBoard/IFSAC) or an equivalent combination of training and experience;
- Fire Service Instructor level I;
- Completion of the JIBC Evaluator Course (FIRE 1052);
- Minimum of 3-5 years of teaching experience, preferably with supervisory experience;
- High level of proficiency with using computer software as support tools in delivering instruction, such as Outlook, Excel, Word, and PowerPoint, and the internet;
- Willingness to assume leadership roles;
- Ability to work within a dynamic team in an exciting environment;
- Commitment to a collaborative and innovative approach to education;
- Excellent written and oral communication, interpersonal skills, and a desire to share knowledge with others.
- A positive attitude along with a proven track record and reputation in fostering positive and healthy relationships when teaching and training of volunteer fire department members.

## Additional Desired Qualifications

- NFPA 1021 Fire Officer 1- JIBC certified (or an equivalent combination of training and experience)
- Fire Service Instructor level 2
- Experience in delivering live fire training and/or familiar with NFPA 1403 practice
- Provincial Instructor Diploma or professional development program would be an asset
- Curriculum development experience

**All successful candidates must reside on Vancouver Island within a commutable distance to the Otter Point Fire Training Centre and be available to instruct/teach a minimum of six courses per year.**

---

**Posting Date:** September 15, 2023

**Closing Date:** This position will remain open until filled, with a first review of candidates on October 10, 2023

Please submit a *resume*, *covering letter* and *copies of academic credentials*, quoting Competition #23-83 via email to: People and Culture at [hr@jibc.ca](mailto:hr@jibc.ca)

For more information about this position, please contact: Dave Wallack at [dwallack@jibc.ca](mailto:dwallack@jibc.ca).

Justice Institute of British Columbia believes in creating accessible programming, workplaces and spaces that reflect the community we serve. Our desire is to continue to build an inclusive culture that encourages, supports, and celebrates the diverse voices of our employees and students and where everyone feels empowered to share their experiences and ideas.

We encourage applications from members of groups that have been marginalized on any grounds named under the B.C. Human Rights Code, including sex, sexual orientation, gender identity or expression, racialization, disability, political belief, religion, marital or family status, age, and/or a person of Indigenous ancestry.



LEARNING THAT TAKES YOU BEYOND