

JIBC Community Public Safety Award

Supported by BC Hydro

How to Apply

Step 1: Confirm Eligibility

Applicants must be a Municipality, Regional District, or First Nations community located in a BC Hydro service area in British Columbia. Please see the [BC Hydro Service Area Map](#) to confirm eligibility.

Applicants must be in need of Incident Command System (ICS) or Emergency Operations Centre (EOC) training for their staff or volunteers and must be a legal entity; unincorporated communities/electoral areas must apply through their Regional District.

Step 2: Identify Training Needs

Review your community's emergency management training needs and determine which course will best meet your needs. The following course options are available:

EMRG-1220-ICS Level 200:

Available Online: \$395.63 per student (minimum 10 student enrollment). Self-paced, online, requires approximately 14 hours to complete. OR

Available Face-to-Face: \$5,175.00 flat rate per course (maximum 24 students). Two-day course (14 hours). Does not include the additional course costs, such as instructor travel, accommodation, meals, and shipping.

EMRG-1230-ICS Level 300:

Available Online: \$395.63 per student (minimum 10 student enrollment). Self-paced, online, requires approximately 14 hours to complete. OR

Available Face-to-Face: \$5,175.00 flat rate per course (maximum 24 students). Two-day course (14 hours). Does not include the additional course costs, such as instructor travel, accommodation, meals, and shipping.

EMRG-1240-ICS Level 400:

Available Face-to-Face: \$7,230.00 flat rate per course for 10 – 12 students. \$10,945.00 flat rate per course for 13 – 24 students. (Minimum 10 students to a maximum of 24). Course is conducted over three days.

Does not include the additional course costs, such as instructor travel, accommodation, meals, and shipping.

EMRG-1320-EOC Essentials:

Available Online: \$6,445.00 flat rate per course (maximum 24 students). Instructor-led/facilitated course conducted over 4 weeks. Requires student participation. OR **Available Face-to-Face:** \$5,175.00 flat rate per course (maximum 24 students). Two-day course (14 hours). Does not include the additional course costs, such as instructor travel, accommodation, meals, and shipping.

For course details, click on course names above or go to the [JIBC Emergency Management webpage](#).

Step 3: Secure Additional Funding (as required)

Awarded funds must be used by March 15, 2024. Awards are up to a maximum of \$3,000 towards the course cost. If the total cost for training exceeds the amount of the award, additional funds will need to be secured from other sources and is the responsibility of the community. Applicants will need to identify additional costs that their community will incur above and beyond JIBC course costs and fees and local personnel/salary costs to conduct the proposed training.

For course quotes, please contact: Emergency Management Division at 604.528.5590 or emdcustomized@jibc.ca

Step 4: Complete the Application Form

When completing the application form below, please ensure that the following information is provided:

- The name of your community
- Primary contact information and signature
- Demographic information regarding your community (type and size)
- The preferred course(s)
- A description of additional costs incurred to conduct training
- A description of how the award will enhance safety in your community
- Acceptance of the terms and conditions
- CAO / City or Town Manager / First Nation Leader endorsement (information and signature)

Step 5: Submit the Application Form - Deadline for applications September 27, 2023

Carefully review your application, ensure that you have provided all information requested and confirm the required endorsement/approval. Email completed application, prior to deadline, to emdcustomized@jibc.ca

Failure to complete all sections of the application form may result in disqualification of your submission. Any misrepresentation could result in ineligibility to be considered for future awards and/or forfeit of any outstanding awards.

Step 6: Approval of Award

Applications are evaluated by a selection committee with funding awarded through a merit-based review process. Applicants will be notified of the outcome of their application approximately 2 weeks after the deadline. This notification will include information on how funds are disbursed. Successful applicants will have until March 15, 2024 to use the funding granted.

September 27, 2023

Email completed application by deadline to emdcustomized@jibc.ca

March 15, 2024

Date award to be used by.

Questions and course quotes: For more information and quotes for training courses, please contact:

Ada Nadison,
Program Manager, Contract Training
E: anadison@jibc.ca
T: 604.561.5827

Emergency Management Division
E: emdcustomized@jibc.ca
T: 604.528.5590

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Application Form

APPLICANT INFORMATION
NAME OF COMMUNITY: _____

AGENCY/DEPARTMENT: _____

PRIMARY CONTACT: _____ **Title:** _____

MAILING ADDRESS:

Street: _____ Telephone: _____

Street 2: _____ Fax: _____

City/Town: _____ Email: _____

Postal Code: _____

How would you describe your community?

- Regional District
- City/Township/Village
- First Nations Community
- Other _____

What is your community's size?

- Less than 10,000 residents
- 10,000 - 30,000 residents
- 30,000 - 60,000 residents
- 60,000+ residents

REQUESTED TRAINING

Please identify which course(s) are being requested. *Standard Course Fee outlined does not include additional course costs, such as instructor travel, accommodation, meals, and material shipping. For a detailed training proposal contact: Emergency Management Division at emdcustomized@jibc.ca

EMRG 1220: Incident Command System Level 200	EMRG 1230: Incident Command System Level 300	EMRG 1240: Incident Command System Level 400	EMRG 1320: Emergency Operations Centre Essentials
Online: \$395.63/ per student (minimum 10 students) SEATS: <input style="width: 80px;" type="text"/> Face-to-Face: \$5,175* flat rate per course (maximum 24 students) SEATS: <input style="width: 80px;" type="text"/>	Online: \$395.63/ per student (minimum 10 students) SEATS: <input style="width: 80px;" type="text"/> Face-to-Face: \$5,175* flat rate per course (maximum 24 students) SEATS: <input style="width: 80px;" type="text"/>	Face-to-Face Only \$7,230.00* for 10 – 12 students. \$10,945.00* for 13 – 24 student flat rate per courses. (Minimum 10 students to maximum of 24). SEATS: <input style="width: 80px;" type="text"/>	Online: \$6,445.00 flat rate per course (maximum 24 students) SEATS: <input style="width: 80px;" type="text"/> Face-to-Face: \$5,175.00* flat rate per course (maximum 24 students). SEATS: <input style="width: 80px;" type="text"/>

FINANCIAL INFORMATION

Awards of up to \$3,000 are available to offset the course cost and service fees. Before applying, please consider if your community will incur additional expenses, excluding salary, to participate in this training. Please provide details on additional expenses and also how your community will fund the total course costs (i.e. training budget, additional grants, etc.)

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Terms and Conditions

The following terms and conditions apply to the management and administration of the award:

1. Applicants must be a Municipality, Regional District, or First Nations community located in a BC Hydro service area in British Columbia. Please see the [BC Hydro Service Area Map](#) to confirm eligibility.
2. Communities must be a legal entity; unincorporated communities/electoral areas must apply through their Regional District.
3. The community's Chief Administrative Officer (CAO), City/Town Manager or First Nation Leader must endorse/sign the application.
4. Participants must complete, at their cost, course pre-requisites unless specifically funded through the award.
5. Awards for courses will be deducted from the community/organization's final invoice, upon completion of the training.
6. Communities being awarded funds for locally hosted courses must provide a suitable training location including required presentation equipment.
7. Funds will only be awarded towards the cost of the course. No compensation will be provided for personnel/salary costs, travel and accommodation costs or related expenses incurred by the community/organization.
8. Successful applicants are requested to provide a thank you letter, testimonial, and photographs from the training to demonstrate the impact of the training and assist JIBC in thanking BC Hydro for its support.
9. To ensure the health and safety of our instructors, students and communities, JIBC has developed COVID-19 safety processes for off-campus delivery that will place stringent COVID safety expectations on clients who wish to host the training at their facility. If approved for funding, the Program Manager will work with the community to review the additional COVID Terms and Conditions.