



Date: August 8, 2023

Competition: 23-70

APPLICATIONS ARE INVITED FOR THE FOLLOWING FULL-TIME REGULAR POSITION

Position:	Lead Instructor, Advanced Care Paramedic Program (Position #1000249 & #1000283)
Division:	Health Sciences Division
Reporting To:	Program Manager, Advanced Care Paramedic Program

Justice Institute of British Columbia:

The Justice Institute of British Columbia (JIBC) is a public, post-secondary institution that provides education and training to those who'll be there to support British Columbians and others around the world, when a life is at stake or when health, safety or property is in jeopardy. Work for JIBC and be a part of the big picture – supporting justice and public safety professionals at all stages of their careers in fields including law enforcement, firefighting, paramedicine, security and emergency management.

As a JIBC employee you'll play a role in our educational programming, which also includes complementary and related areas of study – from conflict resolution, mediation, leadership and counselling, to cybersecurity, business intelligence, and tactical criminal analysis – as well as applied research in the justice and public safety fields. Join our team and help us prepare JIBC graduates to contribute to safer communities and a more just society.

Position Summary:

The Lead Instructor, Advanced Care Paramedic Program, is responsible for the delivery of ACP Program content in a blended delivery model, including synchronous online and face-to-face learning. This role supports program quality assurance by aligning program content with best practice and industry needs. This position also requires leading sessional instructional faculty to ensure consistent education at all JIBC campuses. ACP Program Lead Instructors will be supported to contribute to and engage in scholarly and research activities related to paramedicine as assigned.

Primary Responsibilities:

Teaching and Classroom Support:

- Teach and be a consistent presence for students and sessional faculty in the classroom in all courses within the ACP Program.
- Supervise and coach sessional faculty who co-teach in the program.
- Lead online synchronous components of the program. Average teaching load per week when classes are in session is 21 – 24 hours per week as assigned.
- Meet and work with students regarding their academic progression and completing Education Plans as required.
- Audit competency attainment of students throughout program.
- Collaborate with ACP Academic Writing Team and Practice Education Leads (PELS), ensuring consistent and quality delivery of the ACP Program.

- Grading and providing constructive feedback for all program assessments.
- Provide ongoing support for students in the ACP Program.

Administrative Activities:

- Develop and communicate course schedules and faculty schedules to ensure the seamless delivery of the ACP Program.
- Update student resources, such as Blackboard as required throughout program.
- Perform administrative tasks related to program delivery such as exam preparation, equipment preparation, curriculum development, and quality assurance.
- Participate in relevant committee work, including accreditation, program development/redesign, and other curriculum related projects as assigned.

Scholarly and research activities:

- Active participation and/or leadership in Health Science Division research projects.
- Promote and support student and graduate research projects.
- Actively engage in the review and dissemination of current research within JIBC Health Sciences Division and the wider paramedic community.
- Attend and present topics at conferences as appropriate.

Qualifications & Requirements:

Academic:

- Bachelor's Degree, or higher, in relevant academic field (e.g., Health Sciences, Education, Clinical Practice) would be considered an asset.
- Evidence of ongoing work towards gaining academic qualifications will also be considered.
- The ACP Program is committed to encouraging ongoing professional development and support will be offered for appropriate further education undertaken by faculty.

Related Experience:

- Recent (within five years) direct work experience in the field as an ACP (or higher) Paramedic.
- Experience as an instructor, evaluator, preceptor, or similar role.
- JIBC INDC-1110 Essential Skills for Training and Facilitation course, or equivalent courses in Adult Education, and/or instructional design is an asset.
- Equivalencies will be considered depending on education, research, and clinical experience.

Other Knowledge/Training:

- Have a background in, and knowledge of, concepts and clinical practices associated with paramedicine.
- A demonstrated commitment to education (preferably through previous teaching at the post-secondary level).
- An interest and aptitude for leading and working in a highly collaborative team environment, as well as demonstrated administrative competence including student supervision.
- Ability to facilitate all courses within the ACP Program - this position provides coordination and administrative leadership for educational aspects of the program.
- Familiarity with learning technologies and various student assessment models.
- Demonstrated proficiency in Microsoft Office applications, web browser applications and use of mobile devices.

We offer a total compensation package that includes a benefit plan, which includes Extended Health and Dental Benefits after three months, and *enrollment* in the College Pension Plan upon hire. In addition, we offer 20 vacation days and 10 Personal Days annually (pro-rated in first year), as well as generous other leave entitlements.

Remote work will be considered during times where there will be no impact on student experience.

This position could either be filled with someone on a full time or term basis. Please advise which one you prefer.

Salary Range: \$86,668.40- \$96,241.60 per annum (Fair Comparison Faculty Equivalent Job Level P3)

Posting Date: August 8, 2023

Closing Date: Open until filled (with a first review of applicants on August 16th)

Please submit a *resume, covering letter and copies of academic credentials*, quoting Competition #23-70 via email to: People and Culture at hr@jibc.ca

For more information about this position, please contact: Hiring Manager Oliver Oxbury at ooxbury@jibc.ca.

Justice Institute of British Columbia believes in creating accessible programming, workplaces and spaces that reflect the community we serve. Our desire is to continue to build an inclusive culture that encourages, supports, and celebrates the diverse voices of our employees and students and where everyone feels empowered to share their experiences and ideas.

We encourage applications from members of groups that have been marginalized on any grounds named under the B.C. Human Rights Code, including sex, sexual orientation, gender identity or expression, racialization, disability, political belief, religion, marital or family status, age, and/or a person of Indigenous ancestry.



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