



**Date:** February 10, 2023

**Competition:** #23-12

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**APPLICATIONS ARE INVITED FOR THE FOLLOWING:**

**ADVANCED SPECIALTY CERTIFICATE IN COMMUNITY CARE LICENSING – SESSIONAL FACULTY**

<b>Position:</b>	<b>Sessional Faculty – Subject Matter Expert/Curriculum Developer – Cultural Competence and Indigenization in Community Care Licensing – Advanced Specialty Certificate in Community Care Licensing Program (CCLO)</b>
<b>Location:</b>	<b>Remote</b>
<b>Division:</b>	<b>Health Sciences Division, School of Health, Community &amp; Social Justice</b>
<b>Reporting To:</b>	<b>Program Manager, Centre for Continuing Professional Health Education</b>

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**We respectfully acknowledge New Westminster campus is located on the unceded Traditional Territories of the qiqéyt (Qayqayt), x<sup>w</sup>məθk<sup>w</sup>əyəm (Musqueam) and Coast Salish Peoples.**

**Justice Institute of British Columbia:**

Justice Institute of British Columbia (JIBC) is Canada's leading public safety educator with a mission to develop dynamic justice and public safety professionals through its exceptional applied education, training, and research. JIBC offers internationally recognized education that leads to certificates, diplomas, bachelor's degrees, and graduate certificates; exceptional continuing education for work and career-related learning and development; and customized contract training to government agencies and private organizations worldwide. Each year, over 36,000 students study at one of JIBC's six campuses in B.C., through online education, and at locations in more than 150 BC communities, as well as sites across Canada and around the world. JIBC is focused on upholding its obligation to Truth and Reconciliation through Indigenization and its strategic direction for Living Indigenous Ways of Thinking, Being, Relating, and Doing. Our education contributes to safer communities and a more just society by providing professionals with the knowledge, skills, and abilities to excel at every stage of their careers and make a difference every day.

**Health Sciences Division (HSD):**

HSD trains first responders, emergency medical responders and paramedics, and regulatory practitioners in Canada and internationally. The Centre for Professional Health Education provides professional development and continuing education programs and courses.

**Advanced Specialty Certificate in Community Care Licensing (CCLO)**

The online CCLO program provides current and future Community Care Licensing Officers with the specialized knowledge, skills, and abilities needed to carry out the statutory duties delegated to them by a Health Authority's Medical Health Officer.

**Position Summary:**

This posting is for one (1) Sessional Faculty position to be the Community Care Licensing – Subject Matter Expert/Curriculum Developer for the initial program review and update. We anticipate that the individual hired for this position will continue in this role for the following individual course reviews and updates. Time requirements for the initial stage of the project will be between 20-40 hours spread over two months. After the

initial stage is complete the course reviews and updates will be between 30-60 hours spread over two months. The hourly rate is \$53.85/hour plus vacation and Individual assignment agreements that specify the work to be completed, deliverables, and timelines for the initial project required and course updates we will offered to the successful candidate for this posting.

The project will involve virtual team meetings scheduled between 8:30 and 4:30 Monday to Friday and off-line remote work to complete assigned tasks. It is anticipated that some working meetings will be half or full days and will be scheduled in advance. Applicants should ensure that they can be available to meet at these times before applying to the position.

We intend to fill one (1) position from this posting through a selection process that will include the submission and review of an application package (as outlined below), meeting via video conference for an interview with program staff, and checking of provided references.

### **Sessional Faculty – Subject Matter Expert/Curriculum Developer – Cultural Competence and Indigenization in Community Care Licensing Specialist**

#### **Primary Responsibilities:**

- Initial stage (Program Review and Course Template Development)
  - Support the review and update of program learning outcomes,
  - Support the development of a course syllabus template that includes classroom policies for assessment and rubrics for course activities,
  - Support the development of strategy to increase course focus on project goals (writing skills, cultural competence, assessment practices, etc.)
  - Support the development of strategy to increase course focus on cultural sensitivity, Reconciliation, and Indigenous ways of thinking, being, relating, and doing
  - Support the development of a Blackboard course template
  - Other tasks as assigned
  
- Course review and update stages (Individual course updates will be scheduled by the program area based on budget and timeline for project completion, likely two courses each year)
  - Review individual courses and update course modules, activities, and assessments to:
    - Increase focus on business, academic, and report writing
    - Address changes in the relevant act, regulations, and procedures relevant to community care licensing
    - Use procedures and documents from various BC health authorities
    - Support student learning of cultural safety, Truth and Reconciliation, and Indigenous ways of thinking, being, relating, and doing
    - Write updates for course modules, activities, and assessments
    - Collaborate with project team members to implement changes, develop course content, and prepare course materials for final review
    - Review course materials when they are updated in the learning management system
    - Other tasks as assigned

#### **Qualifications:**

- Master's degree in a related discipline (Indigenous studies, regulatory practice, education, leadership, public policy, etc.), Bachelor's degree in a related field and completion of the CCLO program, or equivalent combination of education and professional experience related to this role
- Lived experience and/or expertise in areas such as human rights, anti-racism, and anti-oppression

- Work/experience in planning, leading, navigating the processes of Truth and Reconciliation, decolonization, and Indigenization and enhancing cultural safety and humility in regulatory practice, health care, post-secondary, and/or online learning environments
  - Ability to weave an understanding of cultural competence and Indigenous perspectives, knowledges, content, and educational approaches with training of the occupational competencies required for community care licensing officers
  - Knowledge of cultural protocols, history, and cultural values of Indigenous Peoples
  - Proficiency in the Blackboard learning management system, Microsoft Office applications, and web browser applications
  - Online teaching/facilitation and curriculum development (course rubrics, syllabi, content, assignments, discussions, case studies and assessment activities for asynchronous online courses) experience preferred
  - Minimum five years regulatory practice, community care, or public health field work experience preferred
  - Completion of a post-secondary credential in adult learning and teaching and/or online course facilitation preferred
  - Understanding the relevant act and regulations related to community care facility licensing
  - Familiarity with JIBC Advanced Specialty Certificate in Community Care Licensing preferred
  - Experience with project management preferred
  - The ability to maintain effective and collaborative working relationships program managers, JIBC staff, sessional faculty, and program support staff
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**Posting Date:** February 10, 2023

**Closing Date:** February 28, 2023

**Start Date:** March 15, 2023

Please submit a *resume, covering letter and copies of academic credentials*, quoting Competition #23-12 via email to: People and Culture at [hr@jibc.ca](mailto:hr@jibc.ca)

For more information about this position, please feel free to contact: Ben Coulas, Program Manager, Health Sciences Division, [bcoulas@jibc.ca](mailto:bcoulas@jibc.ca).

Justice Institute of British Columbia believes in creating accessible programming, workplaces and spaces that reflect the community we serve. Our desire is to continue to build an inclusive culture that encourages, supports, and celebrates the diverse voices of our employees and students and where everyone feels empowered to share their experiences and ideas.

We encourage applications from members of groups that have been marginalized on any grounds named under the B.C. Human Rights Code, including sex, sexual orientation, gender identity or expression, racialization, disability, political belief, religion, marital or family status, age, and/or a person of Indigenous ancestry.



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