



# JOB POSTING

**Date:** August 19, 2022

**Competition:** #22-83

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**APPLICATIONS ARE INVITED FOR THE FOLLOWING:  
DIPLOMA IN HEALTH SCIENCES (EMS)  
ONLINE SESSIONAL INSTRUCTOR**

<b>Position:</b>	<b>Sessional Faculty - Diploma in Health Sciences (EMS) - Health Sciences Division</b>
<b>Location:</b>	<b>Online (Asynchronous Course Facilitation)</b>
<b>Division:</b>	<b>Health Sciences Division, School of Health, Community &amp; Social Justice</b>
<b>Reporting To:</b>	<b>Program Manager, Centre for Continuing Professional Health Education</b>

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### **Justice Institute of British Columbia:**

Justice Institute of British Columbia (JIBC) is Canada's leading public safety educator with a mission to develop dynamic justice and public safety professionals through its exceptional applied education, training, and research. JIBC offers internationally recognized education that leads to certificates, diplomas, bachelor's degrees, and graduate certificates; exceptional continuing education for work and career-related learning and development; and customized contract training to government agencies and private organizations worldwide. Each year, over 36,000 students study at one of JIBC's six campuses in B.C., through online education, and at locations in more than 150 BC communities, as well as sites across Canada and around the world. Our education contributes to safer communities and a more just society by providing professionals with the knowledge, skills, and abilities to excel at every stage of their careers and make a difference every day.

### **Health Sciences Division (HSD):**

HSD trains first responders, emergency medical responders and paramedics in Canada and internationally to treat patients in the community, at the workplace, or in their homes. The Centre for Professional Health Education provides professional development and continuing education programs and courses to health and emergency caregivers with a focus on life support practices.

### **Diploma in Health Sciences (EMS)**

The EMS Diploma program is designed for individuals new to the health care field as well as working paramedics and paramedics looking to move their careers to the Advanced Care Paramedic level, into leadership positions, or continue their education at the degree level. The diploma program includes the courses in the JIBC Primary Care Paramedic (PCP) program and 30 credits of additional liberal studies and health science courses. After PCP program completion, many learners become licensed at the PCP level and work as paramedics while finishing the remaining online courses in the diploma. These remaining courses, delivered fully online, help learners expand their career options. Topics addressed range from anatomy and disease pathophysiology to research methods and conflict resolution.

### **Position Summary:**

Central to the success of the JIBC's vision of being a world leader in justice and public safety education are our instructional faculty. Experiential and applied learning can only occur if our faculty possess the practical and expert knowledge of field practitioners. In addition, they must also have and exhibit a firm understanding of teaching, learning, and adult education. JIBC faculty are the critical human component in ensuring JIBC learners experience a rich and meaningful education.

In support of the Diploma in Health Sciences (EMS) at the Justice Institute of British Columbia, the Health Sciences Division invites applications for a part-time sessional faculty position to facilitate BIOL-2203 Human Anatomy and Physiology in the winter 2023 term commencing January 3, 2023 (online). BIOL-2203 runs for 14 weeks and is usually scheduled every other semester.

We intend to fill one position from this posting through a selection process that will include the submission and review of an application package (as outlined below), meeting via video conference for an interview with program staff, and checking of provided references.

### **BIOL-2203 Human Anatomy and Physiology – Course Description**

Human Anatomy and Physiology is a continuation of the study of human biology started in the PCP Program. This course is designed to allow the student to explore anatomical and physiological details of the endocrine, digestive, urinary, lymphatic, cardiovascular, respiratory, immune, and reproductive systems. Fluid, electrolyte, and acid-base homeostasis, metabolism, and nutrition will also be covered.

### **Primary Responsibilities:**

- Working with program staff and instructional designers to review and update course content prior to delivery, including updating syllabus assignment deadlines in Blackboard, checking external reading/media links, setting up groups and discussion threads, etc.;
- Delivering course content in keeping with the course outline and learning outcomes;
- Establishing an online classroom environment, that is supportive to learning;
- Writing an announcement each week to let learners know about course activities and upcoming deadlines;
- Responding to learner emails and answering questions related to course content and assignments within 48 hours, ideally within 12-24 hours;
- Monitoring discussion boards and learner progress and addressing performance and participation problems throughout the semester, including the exam period;
- Facilitating learning by fostering interaction between learners and self and learners with other learners in discussion forum and other course activities;
- Actively encouraging discussion, critical, and reflective thinking and helping learners make connections between theory and practice;
- Providing effective feedback on and marking/grading of assignments and maintaining Blackboard Grade Center (as appropriate);
- Being available to connect with learners by phone or online chat up to one hour per week (office hours and by appointment); and
- Compliance with all relevant JIBC policies, procedures, and guidelines related to instruction as outlined in JIBC's Teaching Faculty Handbook.

### **Qualifications:**

- Bachelor's degree in a related discipline, Master's degree preferred;
- Two year's documented online teaching/facilitation experience at the post-secondary level preferred;
- Completion of a post-secondary credential teaching and/or online course facilitation preferred; and
- Experience working in the field of health care preferred (paramedicine, nursing, or other allied health care);

- Effective written and oral communication skills;
  - Excellent interpersonal skills;
  - Ability to work cooperatively with diverse training and development teams;
  - The ability to maintain effective working relationships with learners, program managers, sessional faculty, and program support staff;
  - Excellent organizational and problem-solving skills with a proven ability to work under pressure while satisfying learner requests and applying relevant program and institutional policies, procedures, and guidelines; and
  - Demonstrated proficiency at the intermediate level in Blackboard and Collaborate (or other similar learning management and video/audio conferencing applications), Microsoft Office applications, and web browser applications.
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**Posting Date:** August 19, 2022

**Closing Date:** September 9, 2022

**Start Date:** Fall 2022 course prep work for term start January 3, 2023

Please submit an application package, which includes a *resume, covering letter, copies of academic and professional credentials, and names and contact information for three professional references or information of your equivalent combination of education, training, and/or experience* quoting Competition # 22-83 via email to: [hr@jibc.ca](mailto:hr@jibc.ca).

For more information about this position, please feel free to contact: Ben Coulas, Program Manager, Health Sciences Division at [bcoulas@jibc.ca](mailto:bcoulas@jibc.ca).

Justice Institute of British Columbia is an equal opportunity employer and is interested in broadening the diversity of its staff. We encourage applications from visible minorities, Indigenous people, and persons with disabilities.

