

APPLICATIONS ARE INVITED FOR THE FOLLOWING VOLUNTEER INSTRUCTIONAL POSITION

Date: May 14, 2021

Position: Ground Search and Rescue Team Lead (GSTL) Volunteer Instructor

Division: Emergency Management Division

Reporting To: SAR Coordinator, Emergency Management Division

About the Justice Institute of British Columbia and Emergency Management Division

The Justice Institute of British Columbia (JIBC) is Canada's leading public safety educator – a public post-secondary educational institution that has earned a worldwide reputation for excellence and innovation. JIBC educational programs and services are delivered to government agencies, community organizations, private corporations and the general public in communities throughout the province and around the world. Each year, the JIBC's distinctive educational learning model attracts an average of 27,000 students, many of whom return as students throughout their careers.

As part of the JIBC School of Public Safety, the Emergency Management Division has been educating public safety leaders in Canada and internationally for more than 20 years. From preparation and mitigation through to response and recovery, the Emergency Management Division provides comprehensive and innovative academic programs and applied training and services in emergency management, incident command system, exercise design, emergency social services, and search and rescue.

Summary:

As a Ground Search and Rescue Team Lead (GSTL) Instructor, this volunteer sessional position works as part of an instructional team to deliver GSTL training for provincial search and rescue volunteers throughout British Columbia. The successful candidate would be expected to be available to instruct at least two EMRG-1711 GSTL courses per year.

The instructor acts as a representative for the province, training in accordance with the provincial curriculum as determined by EMBC. This position reports to the Lead Instructor on each course and ultimately to the JIBC's SAR Program Coordinator.

The Instructor's goal is to enhance the Ground Search and Rescue Team Lead knowledge, skills, and abilities of learners through interactive and applied-based learning, by drawing upon their expertise and personal experience as a GSTL practitioner and educator. This position is as a volunteer instructor.

Primary Responsibilities:

Initial Training:

- Attend orientation and training sessions/courses on a volunteer basis (travel expenses will be paid when applicable).

- Participate in a JIBC administrative orientation, human resources required online training, and course specific training sessions.
- Participate as an instructor-in-training at a minimum of one training weekend, more training weekends may be necessary depending on performance.
- Participate in feedback/review sessions with lead instructor(s) and JIBC SAR Coordinator.

Course Delivery:

- Make yourself available to instruct minimum of two training weekends per year.
- Participate in pre-course planning meetings with the instructional team.
- Support/assist the Lead Instructor with course preparation.
- Supporting, mentoring and providing feedback to students in pre-course assignments
- Adhere to the EMBC SAR Curriculum
- Monitor or support online learning elements, when applicable and directed.
- Monitor the training site and participant conduct to ensure appropriate safety expectations/standards are met.
- Follow the delivery expectations on the course outline, lesson plan, and other instruction/assessment tools, as assigned through the instructional team/lead instructor.
- Maintain professional conduct and respect student privacy/confidentiality.
- Utilize a learner-centered approach, through appropriate discussion, questioning, and group work.
- Support and guide hands-on practice, assessments, and provide constructive feedback and support to learners.
- Facilitate/administer learning assessment(s) in a neutral, fair and equitable manner.
- Participate in learner review/feedback and course debrief sessions.
- Maintain required student and course documentation.
- Support/assist the Lead Instructor with course wrap-up/clean-up requirements.

Ongoing Professional Development and Engagement:

- Attend virtual staff meetings and occasional training sessions/courses on a volunteer basis (travel expenses will be paid when applicable).
- Maintain operational involvement with your SAR Group as an active Ground Search Team Leader.
- Attend JIBC and/or sector arranged professional development sessions, regional workshops, and other related professional development opportunities as applicable.
- Maintain any required qualifications or credentials (i.e., first aid...).

Qualifications & Requirements:

- Active member in good standing with EMBC-recognized SAR Group
- Current GSAR Team Leader status, including completion of applicable JIBC training courses
 - GSAR Program or EMRG-1700 and
 - EMRG-1711 GSTL and
 - EMRG-1790 GSAR Train the Trainer or other instructional skills training,
 - EMRG-1660 PSLI is preferred,
 - EMRG-1783 SARM Level 1 is preferred.
- Recommendation (with contact information) from their existing SAR Group (President/Training Officer) or Regional Director
- Three professional letters of recommendation relative to technical skill, instructional ability and/ or general character. These could be from
 - existing JIBC Instructors,
 - existing SAR Group President/Training Officer or Regional Director
 - recognized experts in the field,
 - past or current employers/ supervisors who can speak to your capabilities relative to this position.

- Formal instructional skills training or credential(s) and experience teaching adult learners is preferred.
- Advanced level of knowledge and experience with the curriculum, knowledge, and skills required to be an effective Ground Search and Rescue Team Lead.
- Comfort with technology, including different types of platforms required to conduct search and rescue (IE, VHF radio communications, GPS navigation), and the delivery of instruction (such as online course management systems).
- Other related training, credentials or experience is an asset.
- Ability and willingness to travel to different regions of the province.
- Training of instructor candidates is a volunteer commitment (expenses paid) which would involve training sessions and mentorship on one or more courses depending on performance. Only after successfully completing the training process is instructor status granted.

We wish to broaden the diversity of our instructor pool. We encourage applications from people representing the diversity of this province, specifically from individuals from geographically disperse areas, and from traditionally underrepresented groups.

Posting Date: May 14, 2021

Closing Date: June 15, 2021

Start Date: Fall 2021

Please submit a resume/CV with cover letter, SAR Group recommendation, reference letters and copies of any applicable external credentials/ documentation to sar@jibc.ca,

For more information about this position, please contact:

Amy Severson
Program Coordinator
Emergency Management Division, School of Public Safety
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Justice Institute of British Columbia is an equal opportunity employer and is interested in broadening the diversity of its staff. We encourage applications from visible minorities, Indigenous peoples and persons with disabilities.

