



JOB POSTING

Date: October 21, 2020

Competition: #20-45

**APPLICATIONS ARE INVITED FOR THE FOLLOWING
FULL TIME TERM POSITION (to March 31, 2021)**

Position: Instructional Designer

Division: Centre for Teaching, Learning, & Innovation

Reporting To: Program Director, Centre for Teaching, Learning & Innovation

Justice Institute of British Columbia:

Justice Institute of British Columbia (JIBC) is Canada's leading public safety educator with a mission to develop dynamic justice and public safety professionals through its exceptional applied education, training and research. JIBC offers internationally recognized education that leads to certificates, diplomas, bachelor's degrees and graduate certificates; exceptional continuing education for work and career-related learning and development; and customized contract training to government agencies and private organizations worldwide. Each year, over 36,000 students study at one of JIBC's six campuses in B.C., through online education, and at locations in more than 150 BC communities, as well as sites across Canada and around the world. Our education contributes to safer communities and a more just society by providing professionals with the knowledge, skills and abilities to excel at every stage of their careers and make a difference every day.

Summary:

The Instructional Designer works collaboratively and with the support of divisional staff, CTLI staff, and others to design, develop and deliver strong and innovative technology-enhanced courses and programs for both internal and external stakeholders. She or he ensures that online and blended course certificates, diplomas and degrees development meet the academic standards required by JIBC and by the British Columbia public post-secondary education system.

The Instructional Designer performs project management duties and designs courses and programs using a range of applied teaching and learning strategies and technologies including simulations and emerging educational technologies. She or he may also participate on relevant internal and external committees pertaining to educational development and learning technologies.

Primary Responsibilities:

- Participates in fostering the development of an innovative and academic culture within JIBC to create and sustain high-quality academic and applied programs for internal and external clients.
- Builds organizational capacity in instructional design and curriculum development.
- Works collaboratively with the support of divisional staff and CTLI staff to support the development of technology-enhanced and online courses, certificates, diplomas and degrees to advance JIBC's strategic plan.
- Provides advice and guidance with respect to innovative delivery models for courses and credentials within the applied context of JIBC's mandate.

Primary Responsibilities continued:

- Manages a range of e-learning and instructional design projects.
- Designs teaching and learning environments for programs and courses for face-to-face, blended, and online delivery; designs courses and programs using a range of applied learning strategies and technologies including simulations and emerging educational technologies.
- In collaboration with subject matter experts and Program Managers, identifies student learning needs, intended program outcomes and program delivery requirements and constraints.
- In collaboration with subject matter experts and Program Managers and with the support of web specialists, designs program structures and processes to optimize course design.
- In collaboration with subject matter experts, and with the support of web specialists and simulation specialists, develops curriculum content, learning resources, learning and teaching activities and learning evaluation strategies for online, face to face, blended and other course delivery methods.
- Researches topics related to best practices in educational technology, instructional design, evaluation and other educational issues to inform best practices in technology enabled learning and teaching.
- Facilitates CTLI workshops as needed.
- Contributes to CTLI showcasing and CTLI resource development.
- Performs other teaching functions, as required.
- Performs other duties as assigned.

Qualifications & Requirements:**Academic:**

Masters' degree in Education or relevant discipline required; an acceptable equivalent combination of education, training and experience may be considered.

Other Knowledge/Training:

- Instructor Developer Certificate and/or Instructional Skills Workshop.
- Experience working and/or teaching in JIBC disciplines would be an asset, as would a background in social sciences.
- Familiarity and experience in developing and/or administering student placements or other forms of work-integrated learning (e.g., practicum, co-op education) would be an asset.
- Experience with ePortfolio systems would be an asset.

Related Experience:

- 3-5 years' experience in designing teaching and learning environments for programs and courses for face-to-face, blended, and online delivery.
- Experience designing courses for online delivery using Blackboard, Wordpress and other learning environments required.
- Excellent writing skills required.
- Excellent oral communications skills required.
- Experience integrating new technologies into learning and teaching activities required.
- Experience developing and using simulations preferred.
- Project management skills preferred.
- Proven ability to work effectively as part of a team.

- Highly motivated, independent self-starter who enjoys working in a collaborative team environment.
- Ability to work effectively and maintain professional relations with the public, faculty, staff and students.
- Ability to work within timelines while balancing a demanding workload is essential.
- Desire and ability to continually expand skills and knowledge as CTLI and institutional needs evolve.
- Comfortable working in an open office environment.

Salary Range: \$76,662 - \$85,180 per annum (Fair Comparison Job Level P3)

Posting Date: October 21, 2020

Closing Date: November 6, 2020

Start Date: ASAP

Please submit a *resume, covering letter and copies of academic credentials*, quoting Competition #20-45 via email to: Human Resources at hr@jibc.ca

For more information about this position, please contact: Robert Walker, Interim Director, Centre for Teaching, Learning and Innovation, Office of Applied Research and Graduate Studies, rwalker@jibc.ca

Justice Institute of British Columbia is an equal opportunity employer and is interested in broadening the diversity of its staff. We encourage applications from visible minorities, Indigenous peoples and persons with disabilities.

