

## **JIBC Community Public Safety Award**

### **Supported by BC Hydro**

### **How to Apply**

#### **Step 1: Confirm Eligibility**

Applicants must be a Municipality, Regional District, or First Nations community located in a BC Hydro service area in British Columbia. Please see the [BC Hydro Service Area Map](#) to confirm eligibility. Applicants must be in need of Incident Command System (ICS) or Emergency Operations Centre (EOC) training for their staff or volunteers and must be a legal entity; unincorporated communities/electoral areas must apply through their Regional District.

#### **Step 2: Identify Training Needs**

Review your community's emergency management training needs and determine which locally hosted course will best meet your needs. The following course options are available:

- EMRG 1220 – ICS Level 200 (2 day course)
- EMRG 1230 – ICS Level 300 (2 day course)
- EMRG 1240 – ICS Level 400 (3 day course)
- EMRG 1320 – EOC Essentials (2 day course)

For course description and information go to [www.jibc.ca/EMcourses](http://www.jibc.ca/EMcourses).

#### **Step 3: Secure Additional Funding (as required)**

Awarded funds must be used by March 31, 2020. Awards are up to a maximum of \$2,000 towards the cost of hosting a course in your community. If the total cost for training exceeds the amount of the award, additional funds will need to be secured from other sources and is the responsibility of the community. Applicants will need to identify additional costs that their community will incur above and beyond JIBC course costs and fees and local personnel/salary costs to conduct the proposed training.

To enquire about or to obtain a quote to host one of the above courses, please contact the JIBC Emergency Management Division at 604.528.5590 or [emergency@jibc.ca](mailto:emergency@jibc.ca).

#### **Step 4: Complete the Application Form**

When completing the application form below, please ensure that the following information is provided:

- The name of your community
- Primary contact information
- Demographic information regarding your community (type and size)
- The preferred course(s)
- A description of additional costs incurred to conduct training
- A description of how the award will enhance safety in your community
- Acceptance of the terms and conditions
- CAO / City or Town Manager / First Nation Leader endorsement

### **Step 5: Submit the Application Form**

Carefully review your application, ensure that you have provided all information requested and confirm the required endorsement/approval and submit prior to the posted deadline. Forward completed applications to [emergency@jibc.ca](mailto:emergency@jibc.ca)

Failure to complete all sections of the application form may result in disqualification of your submission. Any misrepresentation could result in ineligibility to be considered for future awards and/or forfeit of any outstanding awards.

**DEADLINE: September 20, 2019**

### **Step 6: Approval of Award**

Applications are evaluated by a selection committee with funding awarded through a merit-based review process. Applicants will be notified of the outcome of their application approximately 2 weeks after the deadline. This notification will include information on how funds are disbursed. Successful applicants will have until March 31, 2020 to use the funding granted.

### **Questions:**

For information on training courses please contact:

Bettina Williams, Program  
Manager [bwilliams@jibc.ca](mailto:bwilliams@jibc.ca)  
604.528.5563

**Emergency Management Division**  
[emergency@jibc.ca](mailto:emergency@jibc.ca)  
604.528.5590

## JIBC Community Public Safety Award Supported by BC Hydro

### Application Form

APPLICANT INFORMATION			
<b>NAME OF COMMUNITY:</b> _____			
<b>AGENCY/DEPARTMENT:</b> _____			
<b>PRIMARY CONTACT:</b> _____		<b>Title:</b> _____	
<b>MAILING ADDRESS:</b>			
Street _____	Telephone _____		_____
Street 2 _____	Fax _____		_____
City/Town _____	E-mail _____		_____
Postal Code _____			
<b>How would you describe your community?</b>		<b>What is your community's size?</b>	
<input type="checkbox"/> Regional District		<input type="checkbox"/> Less than 10,000 residents	
<input type="checkbox"/> City/Township/Village		<input type="checkbox"/> 10,000 - 30,000 residents	
<input type="checkbox"/> First Nations Community		<input type="checkbox"/> 30,000 - 60,000 residents	
<input type="checkbox"/> Other _____		<input type="checkbox"/> 60,000+ residents	
REQUESTED TRAINING			
Please identify which locally hosted course(s) are being requested. Hosted course can accommodate up to a maximum of 24 students.*Standard Course Fee outlined does not include additional course costs, such as instructor travel, accommodation, meals and material shipping. For a detailed training proposal contact the Emergency Management Division at <a href="mailto:emergency@jibc.ca">emergency@jibc.ca</a>			
<b><u>EMRG 1220</u></b> (\$4,550 *) <u>Incident Command System</u> <u>Level 200</u> <b>Seats</b> _____	<b><u>EMRG 1230</u></b> (\$4,550 *) <u>Incident Command System</u> <u>Level 300</u> <b>Seats</b> _____	<b><u>EMRG 1240</u></b> (\$6,400-\$9,865 *) <u>Incident Command System</u> <u>Level 400</u> <b>Seats</b> _____	<b><u>EMRG 1320</u></b> (\$4,550 *) <u>Emergency Operations</u> <u>Centre Essentials</u> <b>Seats</b> _____
FINANCIAL INFORMATION			
Awards of up to \$2,000 are available to offset the cost of a JIBC locally hosted course and service fees. <b>Before applying, please consider if your community will incur additional expenses, excluding salary, to participate in this training. Please provide details on additional expenses and also how your community will fund the total course costs (i.e. training budget, additional grants, etc)</b>			

### RATIONALE

Please describe how this award can enhance safety, emergency preparedness, or response in your community. Describe any exceptional needs and / or challenges your community faces in emergency management preparedness.

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### TERMS AND CONDITIONS

By signing below, I confirm that I have read and agree to the terms and conditions outlined on page 5.

### ENDORSEMENT

**PRIMARY CONTACT:**

**CAO / CITY MANAGER / FIRST NATION LEADER:**

**Name:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## **JIBC Community Public Safety Award**

### **Supported by BC Hydro**

### **Terms and Conditions**

The following terms and conditions apply to the management and administration of the award:

1. Applicants must be a Municipality, Regional District, or First Nations community located in a BC Hydro service area in British Columbia. Please see the [BC Hydro Service Area Map](#) to confirm eligibility.
2. Communities must be a legal entity; unincorporated communities/electoral areas must apply through their Regional District.
3. The community's Chief Administrative Officer (CAO), City/Town Manager or First Nation Leader must endorse/sign the application.
4. Participants must complete, at their cost, course pre-requisites unless specifically funded through the award.
5. Awards for locally hosted courses will be deducted from the community/organization's final invoice, upon completion of the training.
6. Communities being awarded funds for locally hosted courses must provide a suitable training location including required presentation equipment.
7. Funds will only be awarded towards the cost of a locally hosted course. No compensation will be provided for personnel/salary costs, travel and accommodation costs or related expenses incurred by the community/organization.
8. Successful applicants are requested to provide a thank you letter, testimonial, and photographs from the training to demonstrate the impact of the training and assist JIBC in thanking BC Hydro for its support.