



JIBC BOARD OF GOVERNORS (APPROVED)
Minutes of Regular meeting
September 23, 2021 - 1:00 p.m.
Conducted virtually via Teams

Attending:

Dr. Stephen Gamble (Chair)
Maria Prevolos (Vice Chair)
Helen Allen
Laurel Douglas
Len Goerke
Kristin Rivers
Jamie Sterritt
Dr. John Stubbs
Samina Tajwar
Mary Ellen Thorburn
Terry Yung
Dr. Michel Tarko (President)

Executive:

Colleen Vaughan (VP Academic)
Mike Proud (VP Finance & Operations)
Cindy Dopson (VP People & Culture)
Janet Haberfield (Executive Assistant)

Regrets:

Guests:

Derek Deacon, Legal Counsel (04.3)
Julie Brown, Director, Facilities (06.1)
Consultants from ThinkSpace: (06.1)
Leonard Rodrigues and Dayna Wlasoff
Mark Mehrer from RPG

Observers:

Jody Robertson, Director, Communications & Marketing
Alexandra Nguyen, Organizer, JIBC Student Union

We respectfully acknowledge the Justice Institute of British Columbia's New Westminster campus is located on the unceded Traditional Territories of the Qayqayt and Musqueam Peoples.

New Board Members, Kristen Rivers, Jamie Sterritt and Terry Yung conducted their Oath of Office. A round-table introduction to the new Governors took place.

2021-03-01 CONSENT AGENDA

MOVED by Terry Yung, seconded by Helen Allen
THAT the Consent Agenda be approved as presented
MOTION CARRIED

2021-03-02 PRESENTATIONS

2021-03-03 REPORTS

03.1 President's Report

The President's Report along with Program Council minutes was previously distributed (copy on file). Thanks to everyone who worked hard over the summer to put this together. Michel provided an overview of his report. Governors agreed the report is helpful in getting a sense of what is going on in each of the areas of the JIBC.

03.2 Introduction of Cindy Dobson

President, Dr. Michel Tarko introduced Cindy as our new Vice President, People & Culture.

2021-03-04 GOVERNANCE MATTERS (BOARD OPERATIONS)

04.1 Policy: Information and Educational Technology Acceptable Use

This policy originally crafted in 2012 is revised and modernized with standard language and look and feel of a policy.

With regard to the Privacy & Security section, a query raised the issue of who at the JIBC can and can't examine electronic files! Provide something that notifies staff that this is a bone fide investigation and who will have access.

MOVED by Jamie Sterritt, seconded by John Stubbs

THAT the policy be approved subject to a revision as noted above.

MOTION CARRIED

04.2 Policy: Holiday Closure Pay

This puts to policy, what has been the practice for quite a while.

MOVED by Laurel Douglas, seconded by Helen Allen

That the Policy be approved as presented.

MOTION CARRIED

04.3 Policy: International Education

This policy is brought back to reflect feedback by the Board regarding:

- Scope and definition of "International Education Activities"
- Expanding the definition of "Human Rights" to include reference to the *Charter of Rights and Freedoms*.
- Includes special reference involving training in law enforcement.

The procedures reference the formation of a committee to evaluate proposed and existing international education activities. This committee will make a recommendation to the President who makes the final decision.

MOVED by Len Goerke seconded by John Stubbs

THAT the Board approve Policy 3113: International Education be approved as presented.

MOTION CARRIED.

Some discussion took place re continued training in Hong Kong, and the training through Global Affairs Canada in ASEAN countries including Myanmar. Global Affairs are monitoring the situation and making decisions as to who can participate. We will continue to keep the Board apprised of their decision.

04.4 Policy: Program Development, Change, Suspension and Termination

This one policy and 5 associated procedures are intended to replace two separate policies and an associated procedure with the following benefits:

- Current gaps are addressed
- Our processes are streamlined
- Greater clarity and direction for program staff, and
- Coincides with our credential and program types.

MOVED by Terry Yung, seconded by Laurel Douglas

THAT the Board approve new Policy 3311 Program Development, Change, Suspension and Termination, and

THAT the Board approve the retirement of Policy 3307 New Program Development and Program Change, and policy 3308 Program Suspension and Termination.

MOTION CARRIED.

- 04.5 Program Termination for Graduate Certificate in Complex Trauma and Child Sexual Abuse.
A memo was previously distributed (copy on file). Following brief discussion, the motion was called.

MOVED by John Stubbs, seconded by Len Goerke

THAT the Board approve the termination of our Graduate Certificate in Complex Trauma and Child Sexual Abuse as presented.

MOTION CARRIED

- 04.6 Board Retreat – Agenda Update

A copy of the updated retreat agenda was previously distributed (copy on file). The agenda will be revised to reflect that Maria will speak to the board evaluation during the first hour.

Moved by Helen Allen, seconded by Terry Yung

THAT the Retreat agenda be approved as amended.

MOTION CARRIED

- 04.7 Committee appointments for three new board members

MOVED by Terry Yung, seconded by Samina Tajwar

THAT the new Governors join Board Committees as follows:

Finance & Audit Committee (FAC) and Indigenous Advisory Council – Kristen Rivers

Governance HR Committee – Jamie Sterritt and Terry Yung

Honorary Degree Committee – Terry Yung

MOTION CARRIED

2021-03-05 STRATEGIC MATTERS

- 05.1 Financial Reports to June 30, 2021
The financial reports were previously distributed (copy on file). Mike provided a brief overview.

MOVED by Len Goerke, seconded by Laurel Douglas,

THAT the Financial reports to June 30, 2021 be approved as presented.

MOTION CARRIED.

- 05.2 SOFI Report
The attached SOFI report was previously distributed (copy on file). Mike spoke to the report.

MOVED by Len Goerke, seconded by Jamie Sterritt

THAT the SOFI Report be approved as presented.

MOTION CARRIED

- 05.3 Strategic Plan 2027 (To be discussed at the Board retreat October 14th)

Jody provided an overview of the process for restating the Strategic Plan. As part of this, two new pillars were added – Indigenization, and Equity, Diversity, and Inclusion.

ACTION: The Strategic Plan will be further discussed at the Board’s retreat on October 14th in Maple Ridge.

2021-03-06 NEXT MEETINGS

2021: October 14 (Retreat), November 25

2022: March 24, June 2, September 22, November 24



Dr. Stephen Gamble
Board Chair



Dr. Michel Tarko
President and CEO